



Town Of Monterey
Building Department
P.O. Box 308
Monterey, MA 01245
P: 413-528-1443 x118 F: 413-528-6335

Homeowner License Exemption

Please Print Clearly

Date: _____

Job Location: _____
Street Address with Number Section of Town

“Homeowner”: _____
Name Home Phone Work Phone

Current Mailing Address: _____

The current exemption for “homeowners” was extended to include owner occupied dwellings of four units or less and to allow such homeowners to engage an individual for hire who does not possess a license, provided that the owner acts as supervisor. (State Building Code Section 108.3.5.1).

Definition of Homeowner:

Person(s) who owns a parcel of land on which he/she resides or intends to reside, on which there is, or is intended to be, a *one or two family dwelling*, attached or detached structures accessory to such use and/or farm structures. A person who constructs more than one home in a two-year period shall not be considered a homeowner. Such “homeowner” shall submit to the Building Official, on a form acceptable to the Building Official, that he/she shall be responsible for all such work performed under the building permit. (Section 108.3.5.1)

The undersigned “homeowner” assumes responsibility for compliance with the State Building Code and other applicable codes, by-laws, rules and regulations.

The undersigned “homeowner” certifies that he/she understands the Town Building Department minimum inspection procedures and requirements, and that he/she will comply with said procedures and requirements.

Homeowner’s Signature: _____

Approval of Building Official: _____

Note: Three-family dwellings 35,000 cubic feet, or larger, will be required to comply with State Building Code Chapter 1, Section 116, Construction Control.

Note: Not applicable to installation of modular homes.

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